

Town of Westerly Housing Authority

5 CHESTNUT STREET, WESTERLY, RHODE ISLAND, 02891

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MEETING MINUTES

BOARD OF COMMISSIONERS

TUESDAY, SEPTEMBER 16, 2014

6:00 PM PARK VIEW

APARTMENTS

CALLED TO ORDER/PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Commissioners was called to order by the Chairman, Gary Murano. Present for roll call: Commissioner Mike Gulluscio, Commissioner Lauren Matarese, Commissioner Rofrano and Commissioner Brian Lumnah. Also present was the Executive Director, William Valentine and Attorney, George Comolli. The Chairman called the meeting to order at 6:00PM. The Chairman declared a quorum present.

INSTALATION OF NEW BOARD MEMBER

Resident Commissioner, Barbara Rofrano, was welcomed to the Board

MINUTES

Commissioner Lumnah made a motion to accept the minutes of the August 12, 2014 Meeting. Seconded by Commissioner Matarese, the

motion passed.

TREASURE'S REPORT

The Treasurer presented his goals for monthly budget reports and future reporting. Commissioner Matarese made a motion to accept the treasurer's report. Motion seconded by Commissioner Rofrano, motion passed.

REPORT OF THE SECRETARY/EXECUTIVE DIRECTOR

The Secretary's Report was accepted as prepared and explained by the Executive Director and approved on motion by Commissioner Lumnah and seconded by Commissioner Matarese, motion passed.

REPORT OF LEGAL COUNSEL

The Legal Council's Report was accepted as prepared and explained by the Mr. Comolli and approved on motion by Commissioner Matarese and seconded by Commissioner Lumnah, motion passed.

TENANT INPUT

A tenant brought to the board's attention neighbors bushes that have been allowed to grow so high that it blocks the view when attempting to leave the parking lot on High Street. A resident brought to the attention to the board that a unit was not occupied for over a year in Chestnut Court and implied that a Staff member was related to the person who lived in that unit. The E.D. explained to the board the unit is occupied and due to tenant privacy rights, would not discuss

tenant personal information in a public form. The E.D. explained that staff member was not related to any person on any of our programs. If the board require further information it would be provide, but not in a public forum, to protect the tenant's privacy. Last tenant concern was the cleaning of the Laundry Machines.

BILL & COMMUNICATIONS

The Executive Director reported that all bills were paid.

REPORT OF COMMITTEES

Fiscal Reporting Committee: Commissioner Gulluscio made a motion to table. Seconded by Commissioner Matarese, Motion Passed

P.V. Grounds Committee: Commissioner Gulluscio made a motion to table. Seconded by Commissioner Matarese, Motion Passed

UNFINISHED BUSINESS

Procurement Policy Addendum: Motion by Commissioner Lumnah to table and seconded by Commissioner Matarese, motion passed.

Board By-Laws: Motion by Commissioner Lumnah to table and seconded by Commissioner Matarese, motion passed.

Conflict of Interest Disclosures: Motion by Commissioner Lumnah to table and seconded by Commissioner Matarese, motion passed.

Union Contract: Discussion to schedule an Executive Session for next meeting. Motion by Commissioner Lumnah to table and seconded by Commissioner Matarese, motion passed.

NEW BUSINESS

Contract Award: Independent Auditor: The Contract was awarded to Ron L. Beaulieu & Company and approved on motion by Commissioner Lumnah and seconded by Commissioner Gulluscio, motion passed.

Contract Award: Fee Accountant:: The Contract was awarded to Chaput & Feeney, LLP. and approved on motion by Commissioner Matarese and seconded by Commissioner Lumnah, motion passed.

Contract Award: HQS Inspections: : The Contract was awarded to ANC Company and approved on motion by Commissioner Lumnah and seconded by Commissioner Gulluscio, motion passed.

Budget: Status presented by Treasurer and moved to table on motion by Commissioner Lumnah and seconded by Commissioner Matarese, motion passed.

PHADA Annual Conference January: The E.D. will send the details to each board member and they will see if they are available to attend.

EXECUTIVE SESSION

None